



## Premium Showers and Robes

ABN: 13 091 178 737

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Telephone: 03 9394 0700

Website: [www.premiumoz.com.au](http://www.premiumoz.com.au)

# BUILDING PROCESS CHECKLIST:

## Contact Details:

Email: [builders@premiumoz.com.au](mailto:builders@premiumoz.com.au) or Phone: (03) 9394 0700

## Process:

### 1: Job to be emailed to: [builders@premiumoz.com.au](mailto:builders@premiumoz.com.au)

All relevant product elevations (shower screens, wardrobes, splashbacks and mirrors)

- Full specifications of each product: (Examples below)
  - Shower screen - Executive, Universal, Eureka or 10mm Glass, etc.  
Front (900mm) and Full Return (900mm), Clear glass with Polished Silver Frame
  - Mirrors Polished edge up to 1.2m X 1.2m
  - Wardrobe internal shelving with hanging rail and 240mm blade support over 1.2m with height of 1650mm
- Purchase Order Number
- All products to be priced as per your current price file
- Lot or Street number and address with postcode to be provided

### 2: Call up for Measure:

- Email: [builders@premiumoz.com.au](mailto:builders@premiumoz.com.au)
- Lot or Street number, address with postcode and purchase order number to be in the subject line of email
- Measure and install date to be identified

### 3: On measure date checklist (On key) or informed date, site to be open and accessible

- Shower screens (After check measure ETA 5-7 working days install for standard, Non Standard and 10mm – 15 working days)
  - Shower base complete
  - Tiling complete
- Mirrors (After check measure ETA 5-7 working days install)
  - Backing boards completed
  - Tiling completed
  - Benchtops completed
  - Power point, phone point cut out completed
- Wardrobes (After check measure ETA 5-7 working days install)
  - Plaster completed
  - Door jambs, bulkheads and floor plates complete
- Splashbacks (After check measure ETA 15 working days install)
  - Benchtops complete
  - Power point, phone cut outs completed
  - Architraves around window complete

### 4: On Measuring Day

- A sticker is placed with date to advise products have been measured in shower area
- Any clarification, issues will be called to Supervisor and followed up with email with advise and suggestive solution

### 5: Installation Notification

- Based on standard lead time above,  
a Text message will (As per details on Purchase Order) be sent day prior to install advising of install